



Account Estimate From

Lopatka Law

Philip L. Lopatka Professional Corporation

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Philip L. Lopatka*

Lawyer

Re: Incorporation, Post-Incorporation of a Professional Corporation

Projected TOTAL Fees, Disbursements and G.S.T.**\$1,283.00**

Particulars of Charges

Charges Re Incorporation

To all professional services rendered and to be rendered in connection with the incorporation of the Corporation, including the following: Preparation of Articles of Incorporation, Notice of Directors, Notice of Registered Office Address, Records Office Address; Execution and attendance upon execution of documentation; Agent Attendance to incorporate Corporation, and file requisite notices with Alberta Registries; Receipt of Certificate of Incorporation together with copies of Articles of Incorporation and other filed documents, including verification of filing documents; And to all other matters relating to the incorporation of the Corporation but not specifically mentioned:

	Fees	Disbursements	GST
Our Fee	\$99.00		\$4.95

DISBURSEMENTS SUBJECT TO GST

Registry Agent fees		\$70.00	\$3.50
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Courier		\$0.00	\$0.00
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DISBURSEMENTS NOT SUBJECT TO GST

Alberta Corporate Registries - Incorporation fee		\$275.00	\$0.00
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Sub-Totals	\$99.00	\$345.00	\$8.45
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Charges Re Post Incorporation Services

To all professional services rendered and to be rendered subsequent to the incorporation of the Corporation, including the following: Preparation of incorporating and subsequent directors minutes/resolutions, shareholder minutes/resolutions, share subscriptions, consents, Share Certificates, and other documents; Preparation of Bylaw #1, and Bylaw #2; Preparation of registers for the corporate Minute Book; Preparation of Corporate Minute Book; Attendance upon signing of the minutes, resolutions and other corporate documents; Attendance upon initial directors corporate action [meeting, resolutions]; Attendance upon requisite document filing with Alberta Registries, including as required, Notice of Change of Directors, Notice of Change of Registered Office / Records Address- And to all other matters relating to services rendered subsequent to the incorporation of the Corporation although not specifically mentioned:

Our Fee	\$299.00		\$14.95
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DISBURSEMENTS & OTHER CHARGES SUBJECT TO GST

Other Charges [Office Supplies, Photocopies, Postage, Fax, etc.]		\$99.00	\$4.95
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Minute Book, Inserts		\$18.00	\$0.90
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* Denotes Professional Corporation Sub-Totals

Sub-Totals	\$299.00	\$117.00	\$20.80
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Lopatka Law is a trade name of Philip L. Lopatka Professional Corporation

Charges Re Corporate Name [Non-Designating Number Name]

To all professional services rendered and to be rendered rendered in connection with selecting and reserving a corporate name, including the following: 1. NUANS corporate search and name reservations; 2. Review of search results and receipt of instructions respecting instructions including discussion respecting similar corporate names, and legal considerations [passing off, trademark, copyright and related matters] and discussion respecting further searches, inquiries and consents recommended.

	Our Fee	\$99.00	\$4.95
DISBURSEMENTS SUBJECT TO GST			
NUANS Search / Reservation Fee		\$45.00	\$2.25
Registry Agent Fee		\$6.00	\$0.30
Courier		\$0.00	\$0.00
Sub-Totals		\$99.00	\$7.50

Charges Re Approval of Articles By Governing Body

To all professional services rendered and to be rendered rendered in connection with: 1. Drafting articles and corporate documentiiton in accordance with the requirements of the Professional Corporation's governing body; 2. Applying for and communicating for the purposes of obtaining the approval of the Professional Corporation's governing bodyincluding discussion respecting legal considerations involved and discussion respecting further searches, inquiries and consents recommended.

	Our Fee	\$199.00	\$9.95
DISBURSEMENTS SUBJECT TO GST			
Courier		\$26.00	\$1.30
Sub-Totals		\$199.00	\$11.25

Summary of Charges

	Fees	Disbursements	GST
FEES for professional services rendered	\$696.00		\$34.80
Disbursements		\$539.00	\$13.20
Sub-Totals	\$696.00	\$539.00	\$48.00

Total Estimated Fees, Disbursements and G.S.T.	\$1,283.00
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Please note:

The standardized flat rate fees and disbursements set forth in our account estimate: a. are effective January 1, 2018 and are subject to change without notice; b. are based upon our standard form of documents and services; c. include one half hour consultation and one half hour meeting to review and execute documents; and d. are for non-distributing corporations incorporated in Alberta with the Registrar of Corporations for Alberta only with 50 or less shareholders, 15 or less Directors and at least half of the Directors of the corporation being Canadian residents. Additional charges may apply for additional time and non-standard services and documentation required. Additional rush charges for rush services [2 weeks or less] with the rush fee ranging from a flat fee to the applicable hourly rate depending upon the circumstances. Additional fees may apply for professional corporations as there may be additional requirements [documentation, drafting and approvals] and services to meet those requirements. Requests to meet at a remote location [location other than Lopatka Law] or outside our standard business hours can be accommodated and additional fees may apply. Additional terms and limitations may apply so please can

* *contact us for more details and particulars of the legal services included in our standardized flat rate fees and estimate.*
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For those professionals [accountant, lawyer, doctor, dentist, chiropractor, physiotherapists, optometrists and other professionals] that are regulated and their regulatory bodies require them to operate as a professional corporation, the articles of incorporation must meet the regulatory bodies requirements and approval of the regulator body must be obtained. Our services include drafting the articles in accordance with the applicable regulatory bodies' requirements, submitting the articles for approval to the regulator body and upon approval of the regulatory body submitting the approval articles to the Registrar of Corporations for Incorporations. There are and will be other requirements of the applicable regulatory body post-incorporation and to carry on business as an incorporation which will be your sole responsibility. Of course if you require assistance respecting those additional matters, we can assist you but as it falls outside of our standard retainer for incorporations it is your responsibility to attend to those matters unless we expressly agree to do so in writing.

Disbursements are costs and expenses incurred by law firms in attending to your transaction and may not vary substantially between law firms. The listed disbursements are estimates only both in the amount and the disbursements incurred as it will vary depending upon the individual circumstances.

This is account estimate is for informational purposes only, does not create a solicitor-client relationship, is not legal advice or professional advice and does not constitute an offer of Lopatka Law to provide legal representation or legal services. If you would like to retain Lopatka Law please contact a lawyer at our firm and we can discuss whether we can represent you or otherwise provide you with legal services and the terms of our retainer should we be able to and agree in writing to represent you.

A solicitor-client relationship will arise between you and our firm only if we expressly agree in writing to act for you. Until we specifically agree to act for you on a matter, you should not provide us with any confidential information or material. You may not receive a response from us to an unsolicited submission and information sent to us via our website, as we review and respond to all such submissions and information if and when we consider it appropriate to do so within our sole and unfettered discretion.

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